



**A MEETING OF ALCESTER TOWN COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE IS TO BE HELD AT
7 pm ON TUESDAY 25th MARCH 2025
AT GLOBE HOUSE, PRIORY ROAD, ALCESTER**

Present

The Town Clerk to record attendance

PUBLIC PARTICIPATION

Public participation is allowed at the discretion of the Mayor on items on the agenda but is limited to three minutes per person.

A G E N D A (Standing Orders apply)

1. Apologies

Clerk to report on any apologies received

2. Declarations of Interest

To receive any Declarations of Interest on items on the agenda

Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.

3. Minutes of Previous Meetings

The minutes of the previous meeting were signed at Full Council.

4. Matters arising (not otherwise dealt with on the Agenda)

To consider matters arising from the previous Minutes.

5. Staffing Issues

To receive a report from the Town Clerk on staffing issues.

6. Finance Issues

To approve the monthly management reports.

To receive a report from the Town Clerk on other finance issues.

7. Asset Register

To receive a report from the Town Clerk regarding the annual inspection of assets and to note the outcome of the inspection.

8. Cash and Cheque Handling Procedure

To approve the draft Procedure prepared by the Town Clerk.

9. Alcester Town Football Club

To receive an update from the Town Clerk on the new lease arrangements for the Football Club.

10. Vacancies on the Town Council

To receive an update from the Town Clerk on the current vacancies on the Town Council.

11. Propositions to Full Council

To consider any other propositions to Full Council from Finance & General Purposes for inclusion in the forthcoming Full Council meeting.

Vanessa C Lowe

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Clerk to Alcester Town Council