



ALCESTER TOWN COUNCIL

Office of the Town Clerk

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26th February 2025

To: All Town Councillors
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 4th March 2025 at 7.00pm** at Globe House, Priory Road, Alcester.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors (such reports to last no longer than 3 minutes each).

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meeting held on [4th February 2025](#).

3. Declarations of Interest

To receive any Declarations of Interest.

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)

4. Mayors Report

To receive a report from the Mayor.

5. Town Clerk's Report

To receive a [report from the Town Clerk](#)

The Town Clerk to answer any questions on her report.

6. Finance & General Purposes Committee

To confirm the Chair has been satisfied their Committee members approve the minutes.

The Chair to sign the Committee minutes from the preceding month.

The Chair to answer any questions from Councillors on issues arising from the minutes.

There are the following propositions from the F & GP Committee:

7.1 To consider for approval the updated [Cemetery Regulations dated February 2025](#).

7.2 To consider for approval the annual [Risk Assessment](#) of the Council.

8. Planning Committee

There was no Planning Committee meeting in February.

The Chair to update Councillors on any issues of note.

9. South Warwickshire Local Plan

To approve the [draft joint parish response to the draft policies/policy directions](#) and the [draft ATC response on specific sites](#) prepared by the SWLP Task and Finish Group.

10. Lead Councillors/Working Groups

To receive reports from Lead Councillors as follows:

10.1 [Health and Wellbeing](#)

10.2 [Eric Payne Community Centre](#)

10.3 [Allotments](#)

Lead Councillors to answer any questions on their reports.

10.4 Communications, Engagement and Corporate Strategy

Cllr Mills to update Councillors on scheduled engagement event.

11. Community Grants

To appoint members to the Community Grants Working Group.

12. A46 Improvements

To receive a verbal update from Cllr M Cargill on the stakeholders meeting held on 28th February regarding proposed improvements to the A46 between Stratford and Evesham.

13. Town Council Representatives

13.1 To consider the request from the Alcester War Memorial Town Hall for support for the [proposal](#) to introduce double yellow lines along the Town Hall's wall to prevent the fire doors being blocked by parked vehicles.

13.2 To appoint a replacement Trustee to Moor Field charity.

13.3 To receive reports from other Town Council Representatives.

14. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for February 2025.

15. Dates of future meetings

Planning Committee Monday 17th March 2025 at 7 pm at Globe House if required.

F & GP Committee Tuesday 25th March 2025 at 7 pm at Globe House

Annual Parish Meeting Tuesday 1st April 2025 at 7 pm at the Eric Payne Community Centre

Full Council Tuesday 8th April 2025 at 7 pm at Globe House

Vanessa C Lowe

Vanessa Lowe

Clerk to Alcester Town Council

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"