



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester  
Warwickshire, B49 5DZ  
Tel: 01789 766084  
Email: [clerk@alcester-tc.gov.uk](mailto:clerk@alcester-tc.gov.uk)  
Web: [www.alcester-tc.gov.uk](http://www.alcester-tc.gov.uk)

20<sup>th</sup> December 2024

To: All Town Councillors  
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 7<sup>th</sup> January 2025 at 7.00pm** at Globe House, Priory Road, Alcester.

## **Present**

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.*

## **District and County Councillors' Reports**

*To receive reports from District and County Councillors (such reports to last no longer than 3 minutes each).*

## **A G E N D A (Standing Orders Apply)**

### **1. Co-option of one Town Councillor for Alcester West**

*To hear presentations from candidates for co-option.*

*Each candidate to be called individually and to withdraw from the meeting after their presentation.*

*To consider candidates for the vacancy on the Town Council and to vote to select one candidate.*

*For the candidates to rejoin the meeting and for the Mayor to announce the name of the candidate co-opted.*

*The successful candidate to be invited to sign their Declaration of Acceptance of Office and to join the meeting.*

### **2. Apologies**

*To receive and approve apologies for absence.*

### **3. Minutes of Council Meetings**

*To consider the approval of the minutes of the Full Council meeting held on [3<sup>rd</sup> December 2024](#).*

### **4. Declarations of Interest**

*To receive any Declarations of Interest.*

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)*

**5. Mayors Report**

*To receive a report from the Mayor.*

**6. Town Clerk's Report**

*To receive a [report from the Town Clerk](#).*

*The Town Clerk to answer any questions on her report.*

**7. Finance & General Purposes Committee**

*To confirm the Chair has been satisfied their Committee members approve the minutes.*

*The Chair to sign the [Committee minutes](#) from the preceding month.*

*The Chair to answer any questions from Councillors on issues arising from the minutes.*

*There is the following proposition from the F & GP Committee:*

**7.1** *To agree a budget of £455,245 for the financial year 2025-26. Taking into account anticipated income of £45,125 to request a precept from Stratford-on-Avon District Council of £410,120 for the year 2025-26.*

*(Councillors are asked to read the draft budget and briefing notes supplied separately in respect of this proposition)*

**8. Planning Committee**

*There was no Committee meeting in December*

**9. Lead Councillors/Working Groups**

*To receive reports from Lead Councillors as follows:*

**9.1** *[Business and Tourism](#)*

**9.2** *Youth Engagement*

*Lead Councillors to answer any questions on their reports.*

**10. Alcester Community Shed**

*To note the [Early Day Motion](#) tabled in the House of Commons on 20<sup>th</sup> November 2024 and to thank Dr Manuela Perteghella MP for her support for the Alcester Community Shed project.*

**11. Stratford-on-Avon District Council (Public Spaces Protection) (Dog Fouling) Order 2025 consultation**

*To consider a response to the [consultation](#).*

**12. Town Council Representatives**

*To receive reports from Town Council Representatives*

**13. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for December 2024.*

**14. Dates of future meetings**

*Planning Committee Monday 20<sup>th</sup> January 2025 at 7 pm at Globe House (if required)*

*F & GP Committee Wednesday 22<sup>nd</sup> January 2025 at 7 pm at Globe House (please note revised date from that previously published)*

*Full Council Tuesday 4<sup>th</sup> February 2025 at 7 pm at Globe House*

*Vanessa C Lowe*

**Vanessa Lowe  
Clerk to Alcester Town Council**

Exclusion of the public from meetings for confidential items of business

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"*