

ALCESTER TOWN COUNCIL

SQUASH COURTS WORKING GROUP MEETING NOTES – 18 October 2024

Attendees: Wendy Mills (chair), Mark Cargill, Kathryn Cargill, Vanessa Lowe, Andrew Jackson

Apologies: Wendy Sherwood, Marcus Bennett, Peter Crouch

1 Progress against Plan

Solar panels and batteries now commissioned.

Fire risk assessment conducted and all approved.

Building Control Officer completed last inspection and certificate awaited (*now received*)

Insurance risk assessor visited.

Various signs put up as required.

Elizabeth Dixon, Accessible Stratford, had visited and been impressed. She gave advice on further improvements which are in progress, including purchasing a removable ramp for the rear.

The open morning on 12 October was well-attended by over 100 people.

The SDC road sweeper cannot cope with the mud. Craig Bourne is getting estimates for cleaning the area.

The task list as at 11 Oct was reviewed and other tasks added, see revised list attached.

2 Items carried over from last meeting.

Chairs – it was agreed not to purchase more chairs at this stage.

Etching machine -MC had taken advice and one is on order.

PAT testing – Steve Hine to be asked to test Shed's electrical tools annually. CS Committee to decide what to do in relation to electrical tools that members may wish to bring in.

Door mat with logo - nice to have but can't be put down until mud problem is resolved.

3 Project Finances

Latest finance figures were viewed, still in a favourable position.

WM and VL to meet to reconcile the finances. £1000 to be transferred to CS account.

4 Prep for the Grand Opening.

The Mayor will conduct the opening. Assumption is that c30 will attend. Prosecco already purchased.

VL will buy 3 bottles of orange juice and elderflower presse. Paul to bring over glasses.

WM to buy ribbon and scissors. MC to remind press. MC to take photos of completed shed. All send photos to VL for Tim to prepare display boards in the shed. VL to buy pastries and bring cake left over from Repair Café celebration (*change to what was agreed in the meeting*). VL to discuss room decorations with Wendy S.

Order of proceedings. Initially attendees will mill around and look at facilities. WM and KC to pour prosecco. At 11am MC to say welcome and ask people to charge their glasses. Mayor to then speak and cut ribbon (held across workshop door by 2 of us).

All to arrive at Shed at 9:45 am on 25th.

5 Shed Membership Update.

14 members so far. CS Committee to start regular meetings again. Andy highlighted that workshop sessions needed a supervisor with experience. **All to speak to contacts to see if a suitable person can be found.** Meanwhile the CS Committee to consider a meeting with members to discuss what they want. One idea is to ask the community for unwanted tools, sort them and send to charity. Andy also mentioned the jobs that need doing to sort and tidy existing tools.

Vanessa explained that fund givers wanted regular data on numbers of people using the shed.

VL to ask Wendy S for 10 more membership packs.

6 Training.

Andy and Mark had done safe-guarding training. Mark to look into getting his certificate. Another first aider is needed amongst members. There is budget to pay for this.

7 Solar generation and export of excess.

MC had spoke to Steve Butterworth SDC who acknowledged that a separate power supply for the shed was needed but it is unlikely to happen soon.

8 Date of Final meeting – 5th November 2pm at the Community Shed. TBC.