

ALCESTER TOWN COUNCIL

TOWN CLERK'S REPORT – SEPTEMBER 2024

Actions/Issues arising from Full Council

- Notified SDC about two new co-opted councillors.
- Uploaded updated CIL policy to website.
- Forwarded ATFC lease documentation to solicitors for completion.
- Notified Church Street Property of appointment of new trustee.

ATC Operations

- Burials/interments in August 2024 – 3 (2 burials, 1 cremation)
- Income from EPCC in August 2024 - £1075 plus VAT.
- Meeting with resident regarding overgrown bridleways in Alcester – individual problems reported to WCC.
- Induction sessions held with the Mayor for Cllr Ashfield and Cllr Martinson.
- Staffing Committee met on 9th August
- Meeting with Cllr A Foster and Cllr P Daniell regarding Speedwatch.
- Report from SDC Building Control that the owners of the property at the rear of Shop4Allsorts had done some work on the roof next to the tuery. SDC will inspect to confirm.
- Following a meeting with the Crew Commander at Alcester Fire Station, working with them to provide public access water rescue system at Jubilee Fields, Abbey Fields and the nature reserve.



- Autumn newsletter produced – expected to be distributed in first week of September.
- Reports of dog mess on various footpaths – reported to SDC Environmental Health.
- Correspondence with Orbit regarding closure of part of their car parking at Alauna Avenue for 11 weeks to accommodate welfare vehicle for staff working on roofs of properties.
- Meeting with a resident regarding closure of Bleachfield Street for installation of fibre connections. Complaint on their behalf that notices had not been served on residents. WCC issued fixed penalty notice to the company for this failure and notices were delivered prior to the start of work. Correspondence with SDC Parking Enforcement to ensure that residents could park long term in Bleachfield St car park during this period of closure without receiving penalty notices for overstaying the 72 hours. Confirmation received and advertised on social media.
- Holiday lunch club continued every Wednesday during the summer holidays.
- Zip line repaired in Jubilee Fields play area.
- Introductory meeting held between new SDC Monitoring Officer, the Mayor and the Town Clerk. SDC undertaking a survey on improving consultation with parishes – the Town Clerk has responded.
- New electric van ordered – expected delivery date end August
- Reports of slow worms in School Road allotments – having presumably moved from Abbey Fields – allotment holders advised that they are protected and should not be disturbed.
- Permission given to Alcester Town FC for installation of a new 20 ft storage container for their new mower.
- Window Wanderland event set up for 10-15 January 2025.
- Bee Squared launched.

External meetings attended

- Meeting with the Mayor with Alcester Fire Station – 5th August
- Meeting with the Mayor and SDC Monitoring Officer – 16th August
- Meeting with Cllr Piers Daniell and Jason King, WCC Lead Commissioner Estates – 23rd August

Vanessa Lowe
Town Clerk
28th August 2024