



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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26<sup>th</sup> June 2024

To: All Town Councillors  
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 2<sup>nd</sup> July 2024 at 7.00pm** at Globe House, Priory Road, Alcester.

## **Present**

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.*

## **District and County Councillors' Reports**

*To receive reports from District and County Councillors (such reports to last no longer than 3 minutes each).*

## **A G E N D A (Standing Orders Apply)**

### **1. Apologies**

*To receive and approve apologies for absence.*

### **2. Minutes of Council Meetings**

*To consider the approval of the minutes of the Full Council meeting held on [4<sup>th</sup> June 2024](#).*

### **3. Declarations of Interest**

*To receive any Declarations of Interest.*

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)*

### **4. Mayors Report**

*To receive a report from the Mayor.*

### **5. Town Clerk's Report**

*To receive a [report from the Town Clerk](#).*

*The Town Clerk to answer any questions on her report.*

## **6. Finance & General Purposes Committee**

*To confirm the Chair has been satisfied their Committee members approve the minutes.*

*The Chair to sign the Committee minutes from the preceding month.*

*The Chair to answer any questions from Councillors on issues arising from the minutes.*

*There are the following propositions from the Committee:*

- 6.1** *To approve the updated [Financial Regulations dated June 2024](#).*
- 6.2** *To approve the updated [Scheme of Delegation dated July 2024](#).*
- 6.3** *To authorise the Mayor and Deputy Mayor to sign the Agreements between Stratford on Avon District Council and Alcester Town Council to secure payments from the UK Shared Prosperity Fund and the Rural England Prosperity Fund in respect of grants for the pilot Rural Enterprise Hub and the Alcester Community Shed.*
- 6.4** *To consider the tenders received for the replacement fencing for the Jubilee Fields play area and to authorise the Town Clerk to accept a tender to complete the work.*

## **7. Planning Committee**

*To confirm the Chair has been satisfied their Committee members approve the minutes.*

*The Chair to sign the Committee [minutes](#) from the preceding month.*

*To receive a summary report from the Chair of the Planning Committee.*

*The Chair to answer questions on issues arising from the minutes.*

*There are no propositions from the Planning Committee.*

## **8. Lead Councillors**

*To receive reports from Lead Councillors as follows:*

- 8.1** *[Health and Wellbeing](#)*
- 8.2** *Youth Engagement – to follow*
- 8.3** *[Road Safety and Speedwatch](#)*
- 8.4** *Motion from Cllr A Foster - To approve the sum of £207 to be used to fund a two-week traffic speed and volume survey on Stratford Road by WCC Highways. The monies to be allocated from the approved Road Safety Working Group budget of £1,000.*

*Lead Councillors to answer any questions on their reports.*

## **9. Allotments**

*To appoint judges for the annual allotment judging to take place during the week commencing 12<sup>th</sup> August.*

## **10. Town Council Representatives**

*To receive reports from Town Council Representatives*

## **11. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for June 2024.*

## **12. Dates of future meetings**

*Planning Committee Monday 15<sup>th</sup> July at 7 pm at Globe House*

*F & GP Committee Tuesday 30<sup>th</sup> July at 7 pm at Globe House*

*Full Council Tuesday 6<sup>th</sup> August at 7 pm at Globe House*

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**

### Exclusion of the public from meetings for confidential items of business

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"*