



**A MEETING OF ALCESTER TOWN COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE IS TO BE HELD AT  
7 pm ON TUESDAY 25<sup>th</sup> JUNE 2024  
AT GLOBE HOUSE, PRIORY ROAD, ALCESTER**

**Present**

The Town Clerk to record attendance

**PUBLIC PARTICIPATION**

Public participation is allowed at the discretion of the Mayor on items on the agenda but is limited to three minutes per person.

**A G E N D A (Standing Orders apply)**

**1. Apologies**

Clerk to report on any apologies received

**2. Declarations of Interest**

To receive any Declarations of Interest on items on the agenda

*Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.*

**3. Minutes of Previous Meetings**

The minutes of the previous meeting were signed at Full Council.

**4. Matters arising (not otherwise dealt with on the Agenda)**

To consider matters arising from the previous Minutes.

**5. Staffing Issues**

To receive a report from the Town Clerk on staffing issues.

**6. Finance Issues**

To approve the monthly management accounts.

To receive a report from the Town Clerk on other finance issues.

**7. Vacancies on the Town Council**

To receive an update from the Town Clerk on vacancies on the Town Council.

**8. Audit for year ending 31<sup>st</sup> March 2024**

To receive an update from the Town Clerk on the progress of the audit and confirmation of the publication of the notice of public rights of inspection.

**9. Financial Regulations**

To consider draft Financial Regulations prepared by the Town Clerk based on the new NALC 2024 model version.

**10. Scheme of Delegation**

To approve the updated Scheme of Delegation.

**11. Health and Safety Policy**

To review the Council's Health and Safety Policy.

**12. Equality and Diversity Policy**

To review the Council's Equality and Diversity Policy.

**13. Fencing for Jubilee Fields**

To review the tenders received for the new play area fencing at Jubilee Fields and to make a recommendation to Full Council.

**14. Propositions to Full Council**

To consider any other propositions to Full Council from Finance & General Purposes for inclusion in the forthcoming Full Council meeting.

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**