



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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30<sup>th</sup> April 2024

To: All Town Councillors

Dear Councillor

You are duly summoned to the Annual Meeting of Alcester Town Council, to be held on Tuesday 7<sup>th</sup> May 2024 at 7.00pm at Alcester War Memorial Town Hall, Henley Street, Alcester.

## **WELCOME**

The retiring Mayor of Alcester, Cllr Vaughan Blake will welcome guests and report on funds raised for his mayoral charities during the year.

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 7.30 pm. Members of the public may not take part in the Town Council meeting itself.*

## **Present**

*The Town Clerk to record councillors present to ensure a quorum is met*

## **A G E N D A (Standing Orders Apply)**

- 1. Election of Mayor**  
*In accordance with Standing Order 5e, to elect the Alcester Town Council Mayor for the year 2024-2025.  
Cllr Mike Bowe is automatically elected by virtue of his role as Deputy Mayor for the year 2023-2024.*
- 2. Acceptance of Office**  
*Cllr Mike Bowe to declare acceptance of office as Mayor.  
The retiring Mayor to present the chain of office to Cllr Bowe.  
The Mayor to take the Chair and to respond to his election.*
- 3. Apologies**  
*To receive apologies for absence.*
- 4. Presentation of Mayor's Consorts Chain**  
*The retiring Mayor's Consort to present the chain to the newly elected Mayor's Consort.*
- 5. Election of Deputy Mayor**  
*In accordance with Standing Order 5e, to elect the Alcester Town Council Deputy Mayor for the year 2024-2025.  
The following nomination has been received by the Town Clerk:  
Cllr David Henderson who was proposed by Cllr Bowe and seconded by Cllr Wilson.*

*There being only one nomination, Cllr David Henderson is therefore elected as Deputy Mayor for the year 2024-2025.*

**6. Acceptance of Office**

*Cllr Henderson to declare acceptance of office as Deputy Mayor.*

*The Mayor to present the chain of office to Cllr Henderson.*

*The Deputy Mayor to respond to his election.*

**7. Presentation of Deputy Mayor's Consorts Chain**

*The Mayor's Consort to present the chain to the newly elected Deputy Mayor's Consort.*

**8. Vote of Thanks to Retiring Mayor**

*The Mayor to propose a vote of thanks to Cllr Vaughan Blake, the retiring Mayor.*

**9. Reply by Retiring Mayor**

*To receive a reply from Cllr Vaughan Blake.*

**10. Presentation of Past Mayor's Badge**

*The Mayor to present the Past Mayor's badge to Cllr Vaughan Blake.*

**11. Annual Report of the Town Council**

*The Mayor to present the Annual Report of the Town Council for 2023-2024.*

**12. Presentation of Community Grants**

*Announcement by the Mayor on the presentation of community grants to local organisations.*

**13. Mayoral Charity for 2024-2025**

*The Mayor to announce his nominated charity for the mayoral year.*

**The following items may be deferred to the following meeting at the discretion of the Mayor of Alcester**

**14. Minutes of Last Council Meeting**

*To consider for approval the Minutes of the last Council Meeting held 16<sup>th</sup> April 2024.*

**15. Declarations of Interest**

*To receive any Declarations of Interest*

*Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.*

**16. Appointment of Lead Councillors**

*To appoint/reappoint Lead Councillors.*

**17. Town Council Committees**

*To consider for appointment/reappointment members for the Town Council Committees:*

*a) Finance and General Purposes*

*b) Planning*

*c) Staffing*

**18. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for April 2024.*

**19. Close**

*Please note the next meeting is Tuesday 14<sup>th</sup> May 2024 Full Council meeting.*

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**